



**City of Los Altos
Recreation Department**

LAYC Dance Guest Form 2014-2015

If you are planning to bring a guest to the LAYC Dance, please do the following:

Email LAYC at layc@losaltosca.gov the following Information:

LAYC Member's Name
LAYC Member's School
LAYC Member's Grade
Guest's Name:
Guest's School:
Guest's Grade:
Guest's Emergency Ph #:

Have the guest bring the following to the dance:

School ID Card
\$10 for the guest fee
Print, fill out, and sign the LAYC Dance Guest Form.

All guests must have a LAYC Dance Guest Form on file. Just fill one form for the year.

**If you have questions, contact Los Altos Recreation Office at
650.947.2790 or layc@losaltosca.gov
Visit our website at <http://tinyurl.com/LAYCDances>**

Policies & Guidelines

LAYC DANCE RSVP/ENTRY

All members and guests must RSVP prior to each dance within the designated time period, by 8 PM for dances that start at 7:30 PM. For dance admittance, all members must bring their LAYC membership card. All guests must bring a photo ID (i.e. student body card) or other proof of junior high-level enrollment and have a LAYC Dance Guest Form on file.

NO EXCEPTIONS!!!

LEAVING THE DANCE

All students must remain in the LAYC building until doors open 15 minutes prior to the end of the dance (9:45 PM). There are no in-and-out privileges and students will not be allowed to leave early unless a parent or guardian comes to the front door to pick them up. All participants must be picked up by 10:15 PM.

DRESS CODE

All students must dress appropriately: the student must abide by their school's dress code. In addition to the school's dress code, please note our LAYC dress code on the bottom of page 2. Individuals who choose not to follow the LAYC dress code will be asked to call their parents.

INAPPROPRIATE BEHAVIOR

The following activities are NOT allowed at LAYC dances: "Making out," inappropriate dancing (hands below the waist, "freaking," etc.), laser pens or pointers, fighting, moshing (slam dancing), and lighters. Students violating the policy will be dealt with on an individual basis.

ZERO TOLERANCE POLICY

The City of Los Altos has a "zero tolerance" policy for drug and alcohol use. If any participant is suspected of being under the influence of drugs or alcohol, we reserve the right to investigate suspicious material. Any student who is found to be under the influence of drugs or alcohol will be immediately turned over to the Los Altos Police Department and his or her LAYC card will be revoked. If that student is in 7th grade, he or she will not be allowed to attend LAYC dances the following year as well.

THE FINE PRINT

We do not accept responsibility for students before or after the dance. Nor are we responsible for students who remove themselves from the dance early without permission or parent escort. We cannot take responsibility for students leaving if the dance is cancelled due to circumstances beyond our control. In this case, we will continue to staff the building and make phones available for students to call home.

PLEASE NOTE...

The Los Altos Recreation Department reserves the right to revoke any LAYC membership due to behavior problems or dress code violations. Refunds are not given for revoked memberships. Revocation can be for the remainder of the school year, and possibly the following year, depending on the student's behavior and grade level.

If you have questions, contact Los Altos Recreation Office at 650.947.2790 or layc@losaltosca.gov. Visit our website at <http://tinyurl.com/LAYCDances>



All LAYC Dance Guests must have a Guest form on file to attend a LAYC Dance. This form will be kept on file in case of emergency for the 2014-2015 school year. You must bring the form to the dance.

Student Information

Student's First Name	Last		
Date of Birth	School	Grade	CIRCLE ONE 7 8

Primary Guardian Information

Primary Guardian's First Name	Last Name
Address	City Zip
Home Phone:	Cell Phone:
Primary Guardian Email Address	

Emergency Information

Emergency Contact (Friend/relative/ guardian who will know parents' location)	Phone #
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Guest Student Pledge (must be read and signed)

I have read the LAYC Dance Policies & Guidelines and agree to follow them. I understand that LAYC Membership is a privilege and that I may be put on probation or lose my guest privileges at any time if I break LAYC Dance Rules, if I disrupt the dance in any way, or if I fail to follow chaperone orders.

Please print LAYC Guest name here: _____

Signed: _____ Date: _____
LAYC Guest

Parent-Guardian Agreement and Liability Release

As the guardian of _____, I have read and understand the attached LAYC Dance Rules and that LAYC Dances are provided as a public service of the Los Altos Recreation Department. I further understand that if my child leaves a dance before the dance is officially over; the Los Altos Recreation Department can take no responsibility for his or her actions outside of the LAYC Building. I hereby absolve the City of Los Altos, its employees, and officers from all liability which may arise as the result of my child's participation in the above activities and, in the event that the above-named participant is a minor, I hereby give my permission for his or her participation as indicated and in so doing absolve the City of Los Altos, its employees and officers from such liability. In addition, I agree to allow use of my/our photograph for program publicity.

Signed: _____ Date: _____
Parent/Legal Guardian

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